

**NOTICE AND CALL OF SPECIAL MEETING OF THE
IRWINDALE SENIOR CITIZEN COMMISSION**

**TO THE MEMBERS OF THE IRWINDALE SENIOR CITIZEN
COMMISSION AND TO THE CITY CLERK:**

NOTICE IS HEREBY GIVEN that a special meeting of the Irwindale Senior Citizen Commission is hereby called to be held on **MONDAY, September 24, 2018, at 9:00 a.m.**, in the Irwindale Senior Center, 16116 Arrow Highway, Irwindale, California.

Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

No other business will be discussed.

Dated: September 20, 2018

ORIGINAL SIGNED

Virginia Diaz, Chair

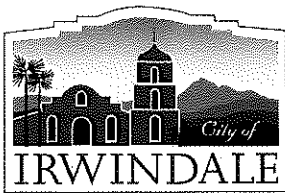
AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the Notice and Call of a Special Meeting of the Irwindale Senior Citizen Commission to be held on Monday, September 24, 2018, at 9:00 a.m., in the Irwindale Senior Center, to be hand delivered to each Commissioner, posted at the City Hall, Library, and Post Office on Thursday, September 20, 2018, and sent by E-MAIL to the San Gabriel Valley Tribune on the same date.

ORIGINAL SIGNED

Armando Hegdahl, CMC
Management Analyst





CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ
CHAIR

MAGGIE
GUZMAN
VICE CHAIR

ARLINE
MIRANDA
COMMISSIONER

NATALIE
OROSCO
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE SPECIAL MEETING OF THE

SENIOR CITIZEN COMMISSION

PLEASE NOTE
MEETING LOCATION

SEPTEMBER 24, 2018

9:00 A.M.

IRWINDALE SENIOR CENTER
16116 ARROW HIGHWAY
IRWINDALE, CA 91706
626-430-2283

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL: Commissioners: Arline Miranda, Natalie Orosco, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

- 1. Regular meeting held August 27, 2018.

2. NEW BUSINESS

A. Irwindale Avenue Median Conditions – Verbal Report

3. SENIOR CENTER MANAGER UPDATE

4. COMMISSIONER ITEMS

5. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the special meeting of the Irwindale Senior Citizen Commission to be held on September 24, 2018, to be posted at the City Hall, Library, and Post Office on September 20, 2018.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

**IRWINDALE SENIOR CENTER
16116 ARROW HIGHWAY
IRWINDALE, CALIFORNIA 91706**

**AUGUST 27, 2018
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in special session at the above time and place.

ROLL CALL:

Present: Commissioners Arline Miranda, Natalie Orosco, Iris Rodriguez; Vice Chair Maggie Guzman; Chair Virginia Diaz

Also present: Theresa Olivares, Assistant City Manager; Eloise Beltran, Senior Center Manager; and Armando Hegdahl, Management Analyst

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Commissioner Miranda, seconded by Commissioner Rodriguez, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held July 23, 2018, were approved.

END OF CONSENT CALENDAR

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran presented the following update:

- 1) Residents can now begin to register for the Murder Mystery Dinner trip, scheduled for September 29.
- 2) Metro is currently accepting registrations for the trip to Olvera Street scheduled for September 7.
- 3) A Birthday Breakfast event has been scheduled for August 31.
- 4) The Movie of the Month will be screened on September 6.
- 5) A Vintage Cupcake class will be held on September 7.
- 6) Registrations are being accepted for the September 14 dance.
- 7) The "Crafts with Dee" class will begin on September 12.
- 8) Bunco activities will be held on September 20.
- 9) A new "Canva Painting with Dolores" class will run on Tuesdays from September 4 through November 6.

**COMMISSIONER
ITEMS**

- COMMISSIONER RODRIGUEZ Responding to a question by Commissioner Rodriguez, Manager Beltran advised that individuals are not allowed to register for classes after the registration deadline passes, but that she would check to see if exceptions could be made in certain cases.
- COMMISSIONER MIRANDA Commissioner Miranda spoke very highly of the Bingo activities held last Friday, and noted that everyone in attendance had a great time. She thanked staff for their hard work in arranging and setting up for the activities.
- CHAIR DIAZ In response to a question by Chair Diaz, Manager Beltran expressed her understanding that the Holiday Luncheon Committee's recent fundraiser went well. Chair Diaz then stated that she had a difficult time hearing the individual calling the bingo numbers.
- COMMISSIONER RODRIGUEZ Commissioner Rodriguez also stated that the pizza party had many participants and was a very enjoyable event.
- VICE CHAIR GUZMAN Vice Chair Guzman expressed concern due to the restroom in the recreation room at the Las Casitas Senior Apartment complex being locked, to which Assistant City Manager Olivares indicated that she would follow-up on the concern.
- CHAIR DIAZ Chair Diaz asked about intergenerational events at the Senior Center, to which Manager Beltran advised that the event for this year has already been held; the next event will be held around the summer next year.
- CHAIR DIAZ Chair Diaz also asked about the cupcake decorating class, to which Manager Beltran stated that interested individuals would need to sign up each time the class is offered.
- VICE CHAIR GUZMAN Vice Chair Guzman reported that some residents of Las Casitas take their dogs on walks but do not clean up after them.
- CHAIR DIAZ Chair Diaz noticed that the landscape on street medians are drying, to which Assistant City Manager Olivares advised that they are being watered in accordance to tight watering restrictions due to the drought. She added that she would follow-up on the matter with Public Works.
- VICE CHAIR GUZMAN Vice Chair Guzman reported that groups of non-residents have been utilizing the recreation room at Las Casitas, and noted that many of them are parking in the resident-only parking lot, to which Assistant City Manager Olivares indicated that Las Casitas tenants may rent

the recreation room and invite non-residents to participate in gatherings held there, but added that she would notify Northridge Management about the parking situation.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:22 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst