



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ
CHAIR

MAGGIE GUZMAN
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

PATRICIA
GONZALES
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

FEBRUARY 28, 2022

9:00 A.M.

VIA TELECONFERENCE

Limited Public Access

Pursuant to Irwindale Resolution No. Resolution No. 2022-11-3261

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

In-Person at the City Council Chambers (In-Chamber Attendance Limited to nine members of the public with overflow seating available in the Outer Council Chamber)

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL: Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz**
- E. **INTRODUCTION OF CITY MANAGER JULIAN A. MIRANDA**

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held January 24, 2022.

2. SENIOR CENTER MANAGER UPDATE

3. PUBLIC SERVICES DIRECTOR UPDATE

4. COMMISSIONER ITEMS AND REQUESTS

5. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on February 28, 2022, to be posted at the City Hall, Library, and Post Office on February 24, 2022.

Armando Hegdahl

Armando Hegdahl

Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**JANUARY 24, 2022
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales, Iris Rodriguez; Vice Chair Virginia Diaz; Chair Maggie Guzman

Also present: Elizabeth Rodriguez, Public Works Services Director; Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and Armando Hegdahl, Management Analyst

**COMMISSION
REORGANIZATION**

MANAGEMENT
ANALYST HEGDAHL

Management Analyst Hegdahl presented the staff report and opened the floor to nominations for the position of Chair.

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez nominated Commissioner Diaz.

ROLL CALL

There being no further nominations, Analyst Hegdahl closed the floor to nominations and, on a call for the vote, Commissioner Diaz was unanimously appointed to the position of Chair.

CHAIR DIAZ

Chair Diaz then opened the floor to nominations for the position of Vice Chair.

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez nominated Commissioner Guzman.

ROLL CALL

There being no further nominations, Chair Diaz closed the floor to nominations and, on a call for the vote, Commissioner Guzman was unanimously appointed to the position of Vice Chair.

**SPONTANEOUS
COMMUNICATIONS**

SUZANNE GOMEZ

Suzanne Gomez thanked the Commissioners for their service and staff for their hard work. She also thanked staff for the field trip to the Huntington Memorial Library and stated she was looking forward to trips to the Getty Museum or Exposition Park. She then congratulated Commissioner Gonzales on her appointment to the Commission.

CONSENT CALENDAR

MOTION A motion was made by Commissioner Acosta, seconded by Commissioner Rodriguez, to approve the Consent Calendar. The motion was unanimously approved; Commissioner Gonzales abstaining.

ITEM NO. 1A
MINUTES

MINUTES
The minutes of the regular meeting held November 22, 2021, were approved.

END OF CONSENT CALENDAR

NEW BUSINESS None.

SENIOR CENTER
MANAGER UPDATE

Senior Center Manager Beltran provided the following update:

- 1) Registrations for the Valentine's Day Dance began January 10 for residents, and will begin January 24 for non-residents.
- 2) A Valentines' Day Card-Making workshop has been scheduled for February 4.
- 3) The trip to Huntington Library scheduled for this Saturday is sold out.
- 4) Signups for the trip to Pechanga Casino scheduled for February 19 are being accepted.
- 5) Registrations for Mt. Sac spring session classes will take place today. Participants will need to sign the applicable waivers.
- 6) The sewing class has sold out.
- 7) Registrations for the Hawaiian class are currently being accepted.
- 8) Registrations for all other Irwindale classes will begin on February 28.
- 9) Staff attempted to re-implement the Chair Volleyball classes, but was unable to do so due to being short-staffed. But staff will set up the activity tomorrow; signups will not be required.
- 10) Wii activities will be held on Tuesdays.
- 11) The monthly Birthday Brunch is scheduled for this Friday.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) She congratulated Chair Diaz and Vice Chair Guzman on their appointments, and welcomed Commissioner Gonzales to the commission.
- 2) She reported that the Senior Center remains open during this COVID-19 surge, with staff continuously disinfecting the Senior Center throughout the day. Staff also reminds all patrons to continue wearing their masks, wash their hands frequently, and avoid lingering unnecessarily at the Senior Center.

**COMMISSIONER ITEMS
AND REQUESTS**

CHAIR DIAZ Chair Diaz congratulated Commissioner Gonzales on her appointment to the commission, and thanked former Commissioner Natalie Orosco for her service on the commission.

COMMISSIONER GONZALES Commissioner Gonzales requested for community seniors to let her know what items they would like to have implemented at the Senior Center, or to note their concerns so she can look into them.

CHAIR DIAZ Chair Diaz asked about the availability of space in the dining area for exercise classes, to which Manager Beltran replied by indicating that staff is trying to maintain adequate space between the participating seniors. She noted that staff currently accepts 26 signups for the classes, but the number could be reduced to 20 if it gets too crowded. She additionally advised that more activities are not scheduled in the dining room since it would present logistical challenges when setting up for the various events.

VICE CHAIR GUZMAN Vice Chair Guzman thanked Manager Beltran and Senior Center staff for all their hard work.

CHAIR DIAZ Chair Diaz asked about using the Community Center for Senior Center activities, to which Manager Beltran advised that the Community Center is frequently rented out to others, which would make it difficult to schedule routine activities.

DIRECTOR RODRIGUEZ Director Rodriguez advised that the Community Center is also used by the Community Development and Engineering Departments for meetings, which would further complicate its availability for Senior Center activities. However, staff will look into the concerns and determine which options are available.

COMMISSIONER ACOSTA Commissioner Acosta welcomed Commissioner Gonzales to the commission.

ADJOURNMENT There being no further business to conduct, the meeting was adjourned at 9:28 a.m.

ATTEST:

Armando Hegdahl
Management Analyst