



CITY OF IRWINDALE

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VIRGINIA DIAZ
CHAIR

MAGGIE GUZMAN
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

PATRICIA
GONZALES
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

AUGUST 22, 2022

9:00 A.M.

Pursuant to Irwindale Resolution No. 2022-75-3325

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL: Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz**

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held July 25, 2022.

- 2. NEW BUSINESS**
- 3. SENIOR CENTER MANAGER UPDATE**
- 4. PUBLIC SERVICES DIRECTOR UPDATE**
- 5. COMMISSIONER ITEMS AND REQUESTS**

6. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on August 22, 2022, to be posted at the City Hall, Library, and Post Office on August 18, 2022.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales,
Iris Rodriguez

Absent: Vice Chair Maggie Guzman; Chair Virginia Diaz

Also present: Elizabeth Rodriguez, Public Services Director;
Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and
Laura Nieto, Chief Deputy City Clerk

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Commissioner Gonzales, seconded by
Commissioner Acosta, to approve the Consent Calendar. The motion
was unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held June 27, 2022, were
approved.

END OF CONSENT CALENDAR

NEW BUSINESS

**ITEM NO. 2A
SENIOR CENTER
HOURS OF OPERATION**

SENIOR CENTER HOURS OF OPERATION – VERBAL REPORT

MANAGER BELTRAN

Manager Beltran made a PowerPoint presentation and presented the
verbal report, wherein she proposed new Senior Center hours of
operation: Mondays, Tuesdays, and Thursdays, from 8:00 am to 5:00
pm; Wednesdays from 8:00 am to 7:00 pm, and Fridays from 8:00 am
to 2:30 pm. She advised that the expanded Wednesday hours would
allow additional classes to be offered later in the day. If the Commission
agrees with the proposed hours of operation, staff would present the
recommendation to the Council for action.

**COMMISSIONER
ACOSTA**

Replying to a question by Commissioner Acosta, Manager Beltran
advised that the Senior Center would close to the public at 4:00 p.m.,
but that staff would remain on site until 4:30 p.m.

MANAGER BELTRAN Responding to favorable comments by Commissioners Gonzales and Rodriguez, Manager Beltran advised that not many seniors remain at the Senior Center on Fridays after the lunch program ends.

DIRECTOR RODRIGUEZ Director Rodriguez spoke on the need to update the scheduled classes for Fridays in order to accommodate the proposed operating hours.

COMMISSIONER GONZALES Commissioner Gonzales asked how staff responded to the proposed changes, to which Manager Beltran indicated that staff is in favor since they would be able to leave early on Fridays. She advised, however, that the change would still need to be discussed during meet-and-confer sessions between the city and the respective employee bargaining units.

MANAGER BELTRAN Manager Beltran noted that the current transportation hours would remain the same.

DIRECTOR RODRIGUEZ Director Rodriguez added that the Senior Center will have two classes available later in the day on Wednesdays, but noted that the Senior Center will remain open at those times during which visitors may use all the Center's amenities.

MOTION A motion was made by Commissioner Gonzales, seconded by Commissioner Acosta, to recommend that the City Council approve new Senior Center hours of operation, as follows: Mondays, Tuesdays, and Thursdays, from 8:00 am to 5:00 pm; Wednesdays from 8:00 am to 7:00 pm, and Fridays from 8:00 am to 2:30 pm. The motion was unanimously approved.

COMMISSIONER ACOSTA Responding to a question by Commissioner Acosta, Manager Beltran advised that, if approved by the Council, the new hours of operation would begin on August 29.

**SENIOR CENTER
MANAGER UPDATE**

Manager Beltran provided the following update:

- 1) The following events and activities have been scheduled:
 - A) The Summer Luau Dance held last Friday was sold out.
 - B) The Senior Center's Six-Week Challenge begins today.
 - C) The Summer Boutique will begin on July 27, with seniors selling homemade crafts. Bingo will also be held at 1 pm.
 - D) The Senior Center will sell chile verde plates at the July 28 Music in the Park concert.
 - E) The Birthday Brunch and Movie Matinee events will be held on July 29.
 - F) Muffin Monday will be held on August 1.
 - G) Staff will participate in the corn hole activities with members of the Irwindale Police Department at the National Night Out event scheduled for August 2.
 - H) The Intergenerational Activity is scheduled for August 17.

- I) The Western Summer Dance is scheduled for August 19.
- J) A field trip to the Aquarium of the Pacific is scheduled for August 20.
- K) Registrations for all Irwindale classes begins on August 1 for residents and on August 15 for non-residents.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) Zumba Gold classes held on Wednesday afternoons will be held at the Senior Center, with the morning sessions to be held at the Gym.
- 2) A Hazardous and Toxic Waste drive-through collection event has been scheduled at Morgan Park in Baldwin Park on August 20.

COMMISSIONER ITEMS
AND REQUESTS

COMMISSIONER
GONZALES

Responding to a question by Commissioner Gonzales, Manager Beltran indicated that seniors may bring various items to sell at the Summer Boutique. Staff is providing the space for the seniors to use, but is not providing any equipment. She noted that all proceeds will support senior activities and events.

Commissioner Gonzales also asked about the Six-Week Challenge, which Manager Beltran elaborated upon and discussed the schedule.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:25 a.m.

ATTEST:

Armando Hegdahl
Management Analyst