



# CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ  
CHAIR

MAGGIE GUZMAN  
VICE CHAIR

CAROL ACOSTA  
COMMISSIONER

PATRICIA  
GONZALES  
COMMISSIONER

IRIS RODRIGUEZ  
COMMISSIONER

## AGENDA FOR THE REGULAR MEETING OF THE

### SENIOR CITIZEN COMMISSION

NOVEMBER 28, 2022

9:00 A.M.

#### ***Pursuant to Irwindale Resolution No. 2022-105-3355***

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

**Webinar ID:**

883 6633 7251



**Spontaneous Communications:** The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

## Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

### *IRWINDALE SENIOR CITIZEN COMMISSION*



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL: Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;  
Vice Chair Maggie Guzman; Chair Virginia Diaz**

#### **SPONTANEOUS COMMUNICATIONS**

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

**Tier 1:** In-person attendees

**Tier 2:** Teleconference attendees

**Tier 3:** In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

**Tier 4:** Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

#### **1. CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

##### A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held October 24, 2022.

- 2. **NEW BUSINESS**
- 3. **SENIOR CENTER MANAGER UPDATE**
- 4. **PUBLIC SERVICES DIRECTOR UPDATE**
- 5. **COMMISSIONER ITEMS AND REQUESTS**
- 6. **ADJOURN**

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on November 28, 2022, to be posted at the City Hall, Library, and Post Office on November 23, 2022.

*Armando Hegdahl*

Armando Hegdahl, CMC  
Management Analyst

**IRWINDALE COUNCIL CHAMBER  
5050 N. IRWINDALE AVENUE  
IRWINDALE, CALIFORNIA 91706**

**OCTOBER 24, 2022  
MONDAY  
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

**ROLL CALL:**

Present: Commissioners Carol Acosta, Patricia Gonzales,  
Iris Rodriguez; Vice Chair Maggie Guzman; Chair Virginia Diaz

Also present: Elizabeth Rodriguez, Public Services Director;  
Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and  
Armando Hegdahl, Management Analyst

**SPONTANEOUS  
COMMUNICATIONS**

There were no speakers.

**CONSENT CALENDAR**

**MOTION**

A motion was made by Chair Diaz, seconded by Vice Chair Guzman, to  
approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A  
MINUTES**

**MINUTES**

The minutes of the regular meeting held September 26, 2022, were  
approved.

**END OF CONSENT CALENDAR**

**SENIOR CENTER  
MANAGER UPDATE**

Manager Beltran provided the following update:

- A) A flu-shot clinic provided by CVS Pharmacy is being offered today. The vaccinations are free with valid insurance cards, otherwise they cost \$25.
- B) A Birthday Brunch has been scheduled for this Friday.
- C) A Pumpkin Decorating Contest will be held this Friday.
- D) The sold-out Halloween Dance has been scheduled for October 31.
- E) The Thanksgiving Dinner Dance has also sold out, though interested individuals could be placed on a waiting list.
- F) A "Dia de los Muertos" crafts event has been scheduled for November 1.
- G) A Holiday Boutique will be enjoyed on November 2.
- H) Sign-ups for the Christmas Dinner Dance will begin on November 7.
- I) The November Birthday Brunch has been scheduled for November 10.
- J) The Senior Center will be closed on November 11 due to the Veterans Day Holiday.
- K) A trip to the Natural History Museum has been scheduled for November 5.

**PUBLIC SERVICES**  
**DIRECTOR UPDATE**

Director Rodriguez provided the following update:

- 1) The Annual Employee Holiday Luncheon has been scheduled for December 1 at the CA Country Club in Whittier.

**COMMISSIONER ITEMS**  
**AND REQUESTS**

COMMISSIONER  
GONZALES

Commissioner Gonzales spoke on how much she enjoyed the senior trip to tour Hollywood, and stated that she was disappointed that individuals were unable to enter the Griffith Observatory if they did not have their COVID vaccination record with them. She also expressed her disappointment that some seniors that had registered to attend the trip did not turn up, which resulted in the city losing funding and deprived other seniors of the opportunity to attend.

DIRECTOR RODRIGUEZ

Director Rodriguez indicated that staff can present a verbal report on potentially implementing a cancellation policy, after which it could be developed in depth and presented to the Council for adoption.

CHAIR DIAZ

Chair Diaz also spoke on her enjoyment of the Hollywood tour trip.

VICE CHAIR GUZMAN

Vice Chair Guzman noted that the Zumba instructor has allowed non-registered individuals to participate in the class, which she felt was unfair to those that paid to register. She suggested maybe allowing interested persons to participate in sampling one class, but should be required to pay registration fees if they wish to continue.

MANAGER BELTRAN

Manager Beltran advised that staff would mention the concern to the instructor and will encourage interested persons to sign up for future classes since the current class is full.

CHAIR DIAZ

Responding to a question by Chair Diaz, Manager Beltran advised that the evening classes are doing very well.

VICE CHAIR GUZMAN

Vice Chair Guzman reported that an individual is entering the Senior Center through the exit, to which Manager Beltran indicated that staff has spoken to the individual and has informed him where he should enter from.

CHAIR DIAZ

Chair Diaz thanked staff for ordering new exercise equipment. She also reported noticing individuals eating on the new couches, and expressed concern that they would stain the furniture. She suggested that signs be placed to request that patrons avoid eating while seated at the new furniture, to which Director Rodriguez indicated that the seniors are careful while enjoying their beverages at the couches, and that placing signs is probably not necessary. She added that the janitorial staff is also on hand to clean up any accidental spillage.

COMMISSIONER ACOSTA Commissioner Acosta stated that it was nice to see many insurance vendors present at the recent health fair, and that she enjoyed it very much.

MANAGER BELTRAN Manager Beltran agreed that the health fair went very well. However, staff will adjust future fairs to avoid scheduling conflicts with other activities.

VICE CHAIR GUZMAN Vice Chair Guzman asked that staff look into whether Mt. Sac instructors could hold a crocheting class, to which Manager Beltran advised that staff would look into the request, though she noted that Mt. Sac requires a minimum of 25 students in order to hold classes.

As requested by Vice Chair Guzman, Manager Beltran mentioned the new Senior Center hours.

**ADJOURNMENT** There being no further business to conduct, the meeting was adjourned at 9:33 a.m.

ATTEST:

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Armando Hegdahl  
Management Analyst